

**PARKS AND RECREATION COMMISSION**  
**REGULAR MEETING**  
WEDNESDAY, May 26<sup>th</sup> 2021  
7:00PM  
Virtual Meeting – via Zoom

**CALL TO ORDER:** Chairman Workman called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Chairman Andrew Workman, Vice-Chair Jeff Selbig, Commissioner Carol Anne Smith, Commissioner Kevin Maginity, and Commissioner Elaine Greenway

***MEMBERS ABSENT:*** Commissioner Christopher Owens.  
Commissioner

***OTHERS PRESENT:*** Amy Fuller

**APPROVAL OF AGENDA:** **VICE-CHAIR SELBIG MADE A MOTION TO APPROVE THE AGENDA FOR, MAY 26, 2021 AS PRESENTED. MOTION SUPPORTED BY COMMISSIONER GREENWAY. AYES ALL, MOTION CARRIED.**

**APPROVAL OF MINUTES:** **COMMISSIONER SMITH MADE A MOTION TO APPROVE THE MINUTES FOR APRIL 28, 2021 WITH NO CHANGES. MOTION SUPPORTED BY COMMISSIONER MAGINITY AYES ALL, MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**COMMUNICATIONS:** None

**OLD BUSINESS:**

Park Wireless Internet: Internet is scheduled to be installed this week (5/26) at Bentley Park. Once the installation is complete DPW and DayStarr will focus on installation at Curwood Castle. Electrical work has already been completed at the Castle to prepare for WiFi installation. Once that installation is complete, we will have a better idea of the WiFi range to decide if additional coverage should be added.

Grove Holman Building: Trust Thermal was hired for an asbestos survey which was conducted Monday (5/24). The results could take up to one month. Ms. Fuller has talked to H2A, our architect. They are recreating our original plan, with changes to try to make it fit in our budget. With construction costs as they are there and the building lacking all utilities, we have to be very budget conscious. They are trying to give us the space we want without removing any walls. Commission reviewed the two options from H2A. The building will need security camera's.

Hopkins Lake fish stocking: 1800 bluegill were ordered for delivery the first week in June. Ms. Fuller is going to try to be there when they are delivered to post to the city's social media. None of the local hatcheries had bass. We will order bass in the fall assuming they are available. We reserved \$900 of our fish stocking budget for a fall order. The DNR permit process was surprisingly easy. The permit was secured within a few days.

Old Skate Park: Ms Fuller spoke with Nick Seabasty about the skate park, per the commission's recommendation. His suggestion is to remove it. Commissioner Maginity will try to get some thought from the users of the park.

Splash Pad: DPW is expecting to turn on the splash pad Friday 5/28. They are several people short right now and a bit overwhelmed with getting things wrapped up before Curwood. Ms. Fuller will post to the city's social media pages the day it is turned on.

Tennis/Pickleball Courts: Ms. Fuller has drafted a bid document and will get it to the building department to be posted next week.

Disc Golf: The posts have all been placed for the disc golf course. We are waiting on Tim Law to bring his \$300 for signs and a written quote from the sign place so we can order signs.

Hopkins Lake Dock: The dock manufacturer created a piece to fix a trip hazard on the new dock. It has been delivered and installed.

Kayak Landing: The city/schools have a new easement for the middle school property to allow for the kayak landing. The increasing cost of materials has caused a bit of concern for the budget. The city's engineering office will be bidding out the stairs for the landing within the next month or two. This will provide more concrete numbers for our budget. We will be applying for our permit from the state as soon as the easement document is signed by the Mayor, Clerk and School District. We anticipate that will be within the next week.

**NEW BUSINESS:**

Check Register Review, no comments.

Bench and Tree Program: There have been people purchasing and/or inquiring about purchasing trees & benches for placement in our parks. The Commission will be developing a process to be put up on the city website.

**BENTLEY PARK SECURITY CAMERAS: COMMISSIONER SMITH MADE A MOTION TO ALLOCATE \$1,800 FOR A CAMERA SYSTEM TO BE INSTALLED BY RETRIEVER SOLUTIONS. MOTION SUPPORTED BY BY VICE-CHAIR SELBIG, AYES ALL. MOTION CARRIED.**

The Commission is looking into another dock to be located between the boat launches on the east side of Hopkins Lake. Last year we were quoted \$4,624 for this project. Ms. Fuller is getting updated pricing.

Park Signage: The commission is looking to improve overall signage for our parks. Ms .Fuller has taken inventory of the signs for all of our parks and we think improvements could be made. We will be starting with Bennett Field.

**PARK SIGNAGE: VICE-CHAIR SELBIG MADE A MOTION TO HAVE MS. FULLER CONTACT MDOT TO SEE IF THEY CAN PROVIDE BETTER WAYFINDING TO BENNETT FIELD ON STATE HIGHWAYS. MOTION SUPPORTED BY COMMISSIONER GREENWAY. AYES ALL, MOTION PASSED.**

Ballfield lights: Ms Fuller inquired as to the commissions willingness to supply a missing at Demuth field. It was decided that ballfield lights should be supplied out of the general fund.

**NEXT MEETING: COMMISSIONER MAGINITY MADE A MOTION THAT OUR NEXT MEETING BE HELD AT BENTLEY PARK. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION PASSED**

Next Meeting: JUNE 23, 2021 @ 7:00 PM @ Bentley Park

Public/Commissioners Comments: None

**ADJOURNMENT:**

**VICE-CHAIR SELBIG MADE A MOTION TO ADJOURN AT 8:25 P.M. MOTION SUPPORTED BY COMMISSIONER GREENWAY. AYES ALL, MOTION CARRIED.**